Unit 5 - Being safe and responsible online

Unit summary	This unit will enable learners to develop the knowledge and skill involved to use the internet safely, legally, and responsibly
Guided learning hours	9
Level	Level 1
Mandatory/optional	Mandatory

Learning Outcomes	Assessment Criteria
The learner will:	**The learner can:**
13. protect privacy	13.1 use appropriate email depending on the type of online service 13.2 use private browsing and appropriate device and application settings to protect privacy, including blocking unwanted communications 13.3 know and understand rights under data protection law
14. protect data	14.1 set a strong password and use password management applications 14.2 encrypt data and understand the encrypting process 14.3 use and understand the advantages of using VPN 14.4 identify and explain nature of and threats posed by worms, trojans, ransomware and identity theft.
15 configure and use multifactor authentication	15.1 configure and use multifactor authentication to access and use online services. 15.2 understand the risks of using public computers
16 back up data locally or using a cloud provider	16.1 back up data locally or using a cloud provider.