

National Standards for Essential Digital Skills Mapped to Learn My Way

This mapping chart shows the Foundation and Entry Level EDS strands and individual standards, mapped to the courses which cover them on LMW. All EDS standards are contained at Foundation and Entry Level within the LMW connect.

| Learn My Way Content | | Essential Digital Skill Strands | | | | | | | | | | | | | | | |
|---|---------------------|---------------------------------|--|---|---|---|--------------------------------------|---------------|-------------|-----------------------------------|----|----|----|----|----|----|----|
| | | Foundation | Using Devices and Handling Information | | | | Creating and editing digital content | Communicating | Transacting | Being safe and responsible online | | | | | | | |
| Subject | Course | F | 1 | 2 | 3 | 4 | 6 | 7 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 17 | 19 |
| Using your computer or device | Using a keyboard | / | | | | | | | | | | | | | | | |
| | Using a mouse | / | | | | | | | | / | | | | | | | |
| | Using a touchscreen | / | / | / | | | | | | | | | | | | | |
| | Using a computer | / | / | / | / | | | | | | | | | | | | / |
| Online basics | Using the internet | / | / | / | | / | | | | | | | | | | | |

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| | Using online forms | | | | / | | | | / | | | | | | | | |
| | Using email | | | | | / | | / | | / | | / | / | | | | |
| | Using search engines | | | / | / | | | | | | | | | | | | |
| <u>Office programs</u> | Introduction to office programs | / | | / | / | | | | | | | | | | | | |
| | Creating documents | / | | / | / | | / | | / | | | | | | | | |
| | Creating spreadsheets | / | | / | / | | / | | | | | | | | | | |
| | Creating presentations | / | | | / | | / | | | | | | | | | | |
| <u>More internet skills</u> | Video calling | / | / | | | | | / | | / | | | | | | | |
| | Online shopping | | / | | | | | | | / | / | | | | | | |
| | Socialising online | | | / | | | / | / | / | | | / | | | | | |
| | Using Facebook | | | | | | | / | | / | | / | | | | | |
| | Using a digital camera | | | | / | | / | | | | | | | | | | |

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| | Watching and listening online | | | / | | | | | | | | | / | | | |
| | Smart internet | / | | | | | | | | | | / | | / | | |
| | How to be a Digital Champion | | | | | | | | | | | | | | | |
| Online safety | Keeping your device safe | / | | / | | | | | | | | / | / | / | | |
| | Being safe online | / | | | | | | | | | | / | / | | / | |
| | Keeping your personal data safe | | | / | | | | | / | | | / | / | | | |
| Finding a job online | Job hunting online | / | | / | | | | | | / | | / | / | | | |
| | National Careers Service website: a how to guide | | | | | | | | | | | | | | | |
| | Jobs and Interviews | | | | | | | | | | | | | | | |

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| Improving your health online | GP services online: a how to guide | / | | / | | | | | | / | | | / | / | / | | |
| | The NHS website: a how to guide | / | | / | | | | | | | | | | | / | | |
| Managing your money online | Online and mobile banking | | | | | | | | | | / | / | / | | / | | |
| | Make money work | | | | | | | | | | | | | | | | |
| Public services online | Using public services online | / | | / | | | | | | | / | | / | | | | |
| | Universal Credit: a how to guide | | | | | | | | | | | | | | | | |