



TLM

Essential Digital Skills Entry Level

SAMS

Examination

Information:

The time to complete this examination is 30 minutes.
The total marks available for this assignment is 45.

Instructions:

Read each question and the four possible answers carefully.
There is **only one** correct answer to each question.
Attempt all questions in the examination.

**This is a sample examination. Marking for this examination does not reflect the marks within the official examination which is accessed by registered learners. **

- 1. When completing a form online you may get an error message highlighted next to a specific part of the form. What would such an error message normally indicate?**

 - a) You entered some information incorrectly
 - b) You ran out of time to complete the form
 - c) You have to verify you age before you continue
 - d) You need to provide your card details

(3 marks)

- 2. Which one of the following is a common implication of sharing your personal information with an online company?**

 - a) The company may send you targeted advertisement.
 - b) The company will open a bank account in your name
 - c) You will need to change your computer password.
 - d) You will be exposed to hacker attacks.

(3 marks)



3. Which one of the following software applications would you use to create a budget and be able to automatically calculate income and outgoing figures?

- a) Presentation software
- b) Word processing software
- c) Spreadsheet software
- d) Database software

(3 marks)

4. Which one of the following can you do via instant messaging app on your mobile phone?

- a) Open bank account
- b) Share pictures
- c) Send email
- d) Read newspaper article

(3 marks)

5. When you are using public Wi-Fi, which one of the following is the main security risk you may be facing?

- a) You may be paying a lot of money for the connection.
- b) Your mobile phone will be very slow as many people use the same network.
- c) Someone may send you spam.
- d) Someone may be able to get hold of your personal details.

(3 marks)